

## COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

16 NOV -8 PM 6:12

**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE **OFFICE OF PUBLIC RECORDS** IN 232 HART BUILDING

Name of Traveler: Josh Carter

Employing Office/Committee: Hoeven

Private Sponsor(s) (List all): AFPC

Travel Date(s): September 17-24, 2016

Description/Title of Attached Forms: Amended RE-2 Form; PSTCF (final version); Itinerary (final version)

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission is incomplete. RE-2 Form must be amended to reflect reimbursement of \$45.39 to the sponsor for expenses related to cultural activities. The PSTCF and the itinerary that were submitted to OPR are not the final version of the documents.

11-8-16  
(Date)

Josh Carter  
(Signature of Traveler)

# Employee Post-Travel Disclosure of Travel Expenses

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): American Foreign Policy Council, Sarah Scaife Foundation

Travel date(s): September 17-24, 2016

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

**Expenses for Employee:**

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$2,237	\$647.59	\$145.82	\$140 for visa fee; \$45.39 initially listed reimbursed to sponsor
<input type="checkbox"/> Actual Amount				

**Expenses for Accompanying Spouse or Dependent Child (if applicable):**

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

See attached

11-8-16  
(Date)

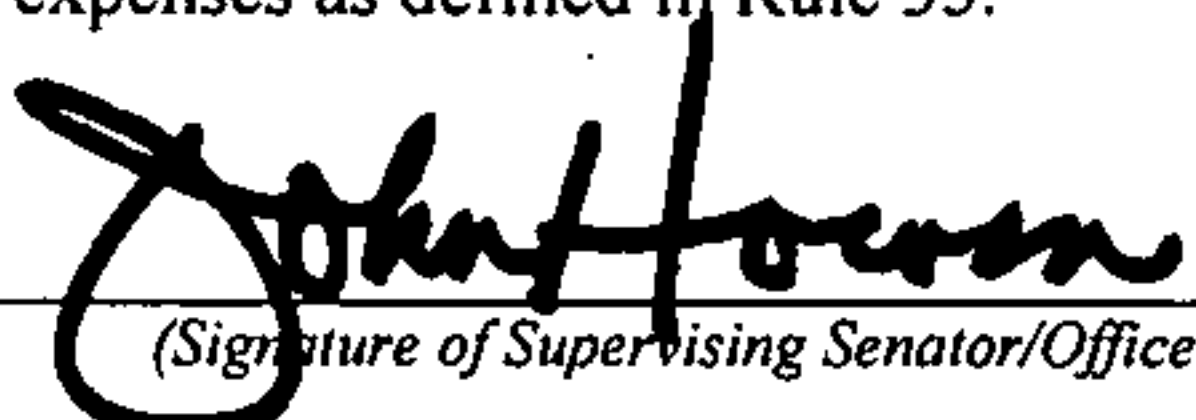
Josh Carter  
(Printed name of traveler)

  
(Signature of traveler)

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:**

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11-8-16  
(Date)

  
(Signature of Supervising Senator/Officer)

Final

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): American Foreign Policy Council (trip organizer),  
Sarah Scalfe Foundation (trip financier - no role in organization or delegate selection process)
2. Description of the trip: The delegation to China will focus on bi-lateral issues affecting U.S. and China  
relations, with emphasis on political, economic, and security topics including combating radical Islam.
3. Dates of travel: Saturday, September 17, 2016 - Saturday, September 24, 2016
4. Place of travel: Beijing, China and Xinjiang, China
5. Name and title of Senate invitees: Josh Carter, Military Legislative Assistant for Senator Hoeven
6. I *certify* that the trip fits one of the following categories:  
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
– OR –  
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
– AND –  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
– AND –  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The American Foreign Policy Council (AFPC) will organize all aspects of the trip including selection of the delegates, organizing transportation, and coordinating meetings in China.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Founded in 1982, AFPC is a 501(c)(3) non-profit organization dedicated to bringing information to those who make or influence the foreign policy of the United States. The purpose of this trip is to inform U.S. policymakers on issues affecting U.S.-China relations, in particular radical Islam.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

AFPC has sponsored two trips in the past eight years that have involved staffers from both the House and Senate. Most recently, AFPC brought a staffer from the House Foreign Affairs Committee in 2015 on a similar delegation to China.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

AFPC sponsors a briefing series for Congressional staffers on topics relating to foreign policy and national security issues.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$2200	\$900	\$300	Chinese Visa - \$140

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is arranged without regard to Congressional participation.

18. Reason for selecting the location of the event or trip

The delegation will travel to Beijing to have meetings with senior officials in the Government, CPC, and think tanks. It will also travel to Xinjiang to discuss issues on combating radical Islam.

19. Name and location of hotel or other lodging facility:

Beijing Wanshou Hotel, No.A12 Wanshou Road, Haidian District, Beijing 100036, China (~\$150/night)

Grand Mercure Urumqi Hualing Hotel, No.109 Xihong East Road, Shuimogou District (less than per diem)

20. Reason(s) for selecting hotel or other lodging facility:

The hotel in Beijing is affiliated with the local host and offers competitive rates. The hotel in Urumqi is suggested by the local foreign affairs office and costs significantly less than the per diem rates.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

According to the Department of State website the maximum lodging rate is \$258 and meals and incidentals total \$119 a day. We will spend far less per day than the U.S. government allowed rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

All flights and ground transportation internationally and domestically will be coach class.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:



Name and Title: Richard Harrison, Director of Operations and Defense Technology Programs

Name of Organization: American Foreign Policy Council

Address: 509 C Street, NE, Washington, DC 20002

Telephone Number: (202) 543-1008

Fax Number: (202) 543-1007

E-mail Address: harrison@afpc.org

Post-Travel

## Visit of AFPC Delegation to China

### Program

(September 18<sup>th</sup>-24<sup>th</sup>)

#### September 17<sup>th</sup>, Saturday

15:10 Derek Grossman arrives in Beijing via HU7836

#### September 18<sup>th</sup>, Sunday

15:10 Joshua Eisenman arrives in Beijing via CA888

18:00 Phillip Smyth arrives in Beijing via CA988

18:15 Ilan Berman, Jonathan Schanzer, Joshua Carter, Blaise Misztal, Ross Worthington arrive in Beijing via CA818

19:30 Leave for Wanshou Hotel

20:45 Dinner

#### September 19<sup>th</sup>, Monday

05:45 Leave for the airport

08:20 - 12:30 Flight CA1477 from Beijing to Urumqi, Xinjiang Uygur Autonomous Region

13:30 Check-in the hotel

14:00 - 15:00 Lunch meeting with local officials from Xinjiang

15:00 Leave for Xinjiang Normal University

15:30 - 17:00 Discussions with Mr. He Feng, Director of International Exchanges and Corporations Division, and other teachers of the University on education exchanges between China and U.S. and other countries

17:00 Leave for Xinjiang Islam Institute of Scripture

17:30 - 19:00 Discussions with the Head of the Institute and students on Islamic study and education

19:00 - 21:00 Dinner and Meeting with provincial leaders of Xinjiang, exchanging views of how the U.S. and China handle the issue of radical Islam

#### September 20<sup>th</sup>, Tuesday

07:30 - 08:30 Breakfast meeting with IDCPC officials discussion on refugees crisis in Europe and implications for U.S. and China

08:50 - 12:30 Attended the Opening Ceremony of the 5<sup>th</sup> China- Eurasia Expo. Discussions will focus on trade, specifically China's One Belt One Road initiative opening new trade opportunities in Europe and Asia. U.S. delegates will debate the security implications of China's new trade routes and past over reliance on the U.S. to provide security, particularly in politically unstable areas.

13:00 Arrive at the hotel

13:30 - 14:50 Lunch meeting with officials from local foreign affairs office

~~15:00 Leave for International Grand Bazaar~~

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~~15:30 - 18:30 Visit to international grand bazaar was specifically related to Uighur Muslim culture, and intended to give delegates a greater appreciation for local commerce among the region's Muslims (Substitution for Exhibition of Hui Customs and Culture and communications with local people)~~

18:30 Leave for Changji Hui Autonomous Prefecture

19:00 - 20:20 Dinner officials from Changji Hui Autonomous Prefecture with discussion on economic and social development in this prefecture, especially for minority ethnic groups like Hui and Uyghur people

~~20:30 - 22:00 Visit to Xinjiang Grand Theater was to attend a musical play showcasing local culture, and intended to give delegates a greater appreciation for history and tradition among the region's Muslims.~~

#### September 21<sup>st</sup>, Wednesday

07:00 - 08:00 Breakfast meeting with local officials discussing local problems of extremist activity

08:00 Leave for the airport

10:15-15:30 Flight CA1296 back to Beijing\*\*

16:00 Leave the airport for the Summer Palace

~~17:00 - Visit to Summer Palace was undertaken because flight delays prevented us being able to return to Beijing in time to attend regularly scheduled meetings~~

18:30 - 20:30 Dinner meeting with IDCPC officials and discussion on global challenges

~~The schedule was drastically changed and previously scheduled meetings were switched to Thursday due to a flight delay.~~

#### September 22<sup>nd</sup>, Thursday

07:30 - 8:30 Breakfast meeting with IDCPC officials U.S. and China's role in the Middle East

08:30 Leave for IDCPC

09:00 - 11:00 Discussions on situations in Middle East and China-US relations with Mr. Chao Weidong, Director General of the Bureau of West Asian Affairs, Mr. Zhou Rongguo, Deputy Director General of the Bureau of North American Affairs at IDCPC

11:00 - 14:00 Meeting and lunch with Assistant Minister of IDCPC Mr. Dou Enyong with discussion on Asia security, Sino-U.S. relations, challenges and common interests

14:00 Leave IDCPC for China Institutes of Contemporary International Relations (CICIR)

14:30 - 15:30 Discussions with Mr. Niu Xinchun, Director of Middle East Research Institute, CICIR on anti-terrorism and radical Islam

15:30 Leave for the Silk Street

~~16:15 - 17:15 Visit Silk Street at the request of multiple delegation members, the group briefly visited a commercial district in Beijing to acquire souvenirs.~~

18:00 - 20:00 Dinner with the U.S. Embassy officials for a country team briefing (Rick Waters, Deputy Political Counselor; Peter Barte, Regional Unit Chief First Secretary; Theodore Meinhover, political section)

#### September 23<sup>rd</sup>, Friday

07:30 Breakfast meeting



Time  $\leftarrow$   
Filer

On <sup>the</sup> way to  
the airport  
No add'l  
Cost to Sponsors

07:00	Breakfast meeting
08:30	Visit to Forbidden City was undertaken on a travel day, as delegation was heading to the airport. It also entailed a visit to Tiananmen Square and a discussion of the history and implications of the events that took place there in 1989
10:00	Leave for the airport
12:45	Ilan Berman, Jonathan Schanzer, Joshua Eisenman, Joshua Carter, Blaise Misztal, Ross Worthington leave via CA818
18:25	Derek Grossman leaves via UA808
21:00	Phillip Smyth leaves via CA983

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